

LACKAWANNA RIVER BASIN SEWER AUTHORITY
REGULAR BOARD MEETING
JANUARY 12, 2026

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, January 12, 2026, at 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. Mr. Ruddy, Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
Absent	Mr. Robert Caljean
	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski
	Mr. Andrew Hegedus

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the December 8, 2025, meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Hegedus made a motion to accept the December 8, 2025, Board Meeting minutes as presented. Mr. Chowanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. Atty. Valvano proceeded with the bid opening for Contract 25-3: Purchase of No. 2 Fuel Oil/Off-Road Fuel

No bids were received.

5. The Chair called for the Report of the Treasurer. Mr. Brady, Treasurer, presented the report as follows:
Schedules of Accounts Payable:

Operational Expenditures	\$295,337.70
Interim Expenditures	\$454,692.70
Capital Improvement Fund	\$214,167.33

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Mr. Chelik made a motion to accept the Treasurer's Report as presented. Mr. Chowanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

6. The Chair called for the Report of the Solicitor. Atty. Valvano stated that since the last meeting there have been various correspondence and discussions regarding proposed data center projects in the LRBSA service area.

Atty. Valvano reported that the Authority received an e-mail from Commissioner Welby's assistant requesting information related to the Authority including a copy of the Authority's by-laws as well as board member attendance records for 2025. Atty. Valvano noted that the by-laws were previously made available and are posted on the County website.

Atty. Valvano reported that he made several efforts to contact the Business Manager for Louden County, Virginia to discuss their procedures and policies regarding data centers. He has not yet received a response.

Mr. Larioni made a motion to accept the Solicitor's report. The motion was seconded by Mr. Hegedus. All Board Members voted unanimously to approve. Motion carried.

7. The Chair called for the Report of the Executive Director. Ms. Cravath, Billing Director, gave the Billing Office Report dated December 31, 2025. The estimated Accounts Receivable for the first month of the fourth quarter are \$2,421,732.05. The amount collected through the first month of the fourth quarter was \$1,299,761.98. This amount is under the estimated collections by \$1,121,970.07. Ms. Cravath reported that there were no liens filed during the month of December. Year-to-date liens filed are two hundred and one (201). There were fifteen (15) liens satisfied during the month of December. Year to date liens satisfied are one hundred twenty-four (124). There are zero (0) averments filed year to date.

The Montage Sewer District collections for the November 15th billing totaled \$205,646.09.

Jefferson Township's October 2025 bill in the amount of \$99,350.00 for 1325 EDUs was paid on November 3, 2025.

Scott Township's October 2025 bill in the amount of \$112,060.41 consisting of \$109,800.00 for 1,464 EDUs and \$2,260.41 for one (1) metered service was paid on October 20, 2025.

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Credit card payments for the month of December were one thousand two hundred sixty-six (1,266).

Mr. Davis presented the Project Status Summary. Contract 24-3: Clinton WWTP Secondary Clarifier Replacement - Contract 24-3.1: General Construction - Painting and installation of the in-tank mechanical equipment for Clarifier #1 is underway. Miscellaneous piping installation continued in the return sludge building.

Contract 24-3.2: Electrical Construction - Work is generally on hold pending progress on Clarifier #1 equipment installation.

A change order for Contract 24-3.2 is proposed in the amount of \$4,500.00 to install a new neutral wire at the electrical service entrance in the existing control building to accommodate the new 4-wire feed for the new return sludge building.

Mr. Chowanec made a motion to approve the change order for Contract 24-3.2 in the amount of \$4,500.00. The motion was seconded by Mr. Larioni. All Board Members voted unanimously to approve. Motion carried.

Contract 24-3.3: HVAC Construction - The HVAC contractor has continued installing HVAC ductwork, ventilation fans and heaters.

Contract 25-3: Moosic Pump Station No. 2 Force Main Replacement - The contractor prepared and returned the required contract, bonds and insurance certificates. A pre-construction conference is scheduled for January 20, 2026.

Contract 25-4: Richmondale Pump Station Force Main Replacement-The contractor has begun submitting shop drawings of the proposed materials. Issuance of a Notice to Proceed is still pending subject to weather conditions.

Contract 25-5: Miscellaneous Building Improvements - The contractor has installed epoxy flooring at the Clinton and Archbald plants. New shower stalls were installed at the Clinton and Throop plants. Installation of the laboratory cabinets and countertops is underway at the Clinton and Archbald plants. A change order is proposed in the amount of \$8,305.00 to install a new steel door at the Laurel Street, Archbald pump station to replace the existing deteriorated door.

Mr. Larioni made a motion to approve the change order for Contract 25-5 in the amount of \$8,305.00. The motion was seconded by Mr. Chelik. All Board Members voted unanimously to approve. Motion carried.

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Contract 25-6: Purchase of Magnesium Hydroxide - Bids were opened at the December 8, 2025 Board meeting. A Notice of Intent to Award was issued to the lowest responsible bidder, Coburn Chemical, Cockeysville, MD in the bid amount of \$0.2683 per dry pound.

Contract 26-1: Purchase of No. 2 Fuel Oil/Off-Road Fuel - Bids were to be opened at this January 12, 2026 meeting. However, no bids were received.

Mr. Matechak explained that the normal procedure when no bids are received is to re-bid the contract. If no bids are received after the second advertisement, the Authority can negotiate a price with any company we choose.

Mr. Matechak informed the Board that new collective bargaining agreements were negotiated with both the Clerical and Plant Worker bargaining units in 2024. The Authority has received the final forms of the contracts from the union representative, and they are ready to be signed. Mr. Matechak presented the Clerical Agreement and requested the Board's approval, and authorization for the agreement to be signed by the members of the Authority's negotiating committee.

Mr. Prusinski made a motion to approve the Clerical Union Agreement as presented and that the appropriate officials be authorized to sign the agreement. The motion was seconded by Mr. Chelik. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak presented the Plant Worker's Agreement and requested the Board's approval, and authorization for the agreement to be signed by the members of the Authority's negotiating committee.

Mr. Chelik made a motion to approve the Plant Worker's Agreement as presented and that the appropriate officials be authorized to sign the agreement. The motion was seconded by Mr. Larioni. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak informed the Board that a new project is proposed to replace the ultraviolet disinfection system at the Archbald plant. The system that is currently in place was installed in 2000. Controls were replaced in 2019, but overall, the system is obsolete. Proposals were solicited from several engineering firms. Mr. Matechak recommends accepting the proposal from GHD Engineers, Camp Hill, PA. The total amount of the proposal is \$362,970.00 for complete engineering services from design through construction phases. Mr. Matechak requested Board approval to accept the proposal for engineering services from GHD Engineers.

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Mr. Chowanec made a motion to accept the engineering proposal from GHD Engineers in the amount of \$362,970.00 for the proposed replacement of the ultraviolet disinfection system at the Archbald plant. The motion was seconded by Mr. Chelik. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak noted that the engineering budget for inspection services on Contract 24-3: Clinton WWTP Secondary Clarifier Replacement is being approached. When the engineering services budget was initially developed, a 330-day construction period was estimated. Due to additional work that was incorporated during the design phase, the actual construction period is 450 days. In addition, the possibility of utilizing part-time inspection for portions of the construction was anticipated. However, due to the complex nature of the work, opportunities for part-time inspection have been limited. Mr. Matechak requested an amendment to the engineering budget for inspection services with Bassett Engineering. The increase would be in the amount of \$82,152.60. This amount will cover inspection services until the end of construction.

Mr. Larioni made a motion to increase the inspection services budget of Bassett Engineering for Contract 24-3 in the amount of \$82,152.60. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reviewed the Summary of accounts.

Mr. Prusinski made a motion to accept the Executive Director's Report. Mr. Brady seconded the motion. All Board Members voted unanimously to approve. Motion carried.

8. Reports from Committees: Nothing to report.

9. Old Business: Nothing to report.

10. New Business: Nothing to report.

11. Remarks from Citizens: Nothing to report.

12. A Motion to Adjourn was made by Mr. Larioni seconded by Mr. Wascura. All Board Members voted unanimously to approve. Motion carried.



Eugene Prusinski, Assistant Secretary