

LACKAWANNA RIVER BASIN SEWER AUTHORITY
REGULAR BOARD MEETING
December 8, 2025

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, December 8, 2025, at 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. Mr. Ruddy, Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
Absent	Mr. Robert Caljean
	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski
	Mr. Andrew Hegedus

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Atty. Paul Mazzoni, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the November 10, 2025, meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Chowanec made a motion to accept November 10, 2025, Board Meeting minutes as presented. Mr. Chelik seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. Atty. Valvano proceeded with the bid opening for Contract 25-6: Purchase of Magnesium Hydroxide. The bids were as follows:

Pencco Inc. San Felipe, TX	No Bid	
Coburn Chemical Cockeysville, MD	\$0.2683 per pound. \$97,929.50 Based on 365,000 Dry pounds.	10% Bid Bond

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Mr. Larioni made a motion to accept the bids and that a committee be formed to review the bids and award the contract to the lowest responsible bidder. The motion was seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.

Mr. Ruddy appointed the committee as follows: Mr. Matechak, Mr. Davis, Mr. Larioni and Mr. Chelik.

5. The Chair called for the Report of the Treasurer. In the absence of Mr. Caljean, Treasurer, Mr. Brady, Assistant Treasurer, presented the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$480,594.19
Interim Expenditures	\$321,489.93
Capital Improvement Fund	\$573,498.44

Mr. Wascura made a motion to accept the Treasurer's Report as presented. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

6. The Chair called for the Report of the Solicitor. Atty. Valvano stated that since the last meeting there have been various correspondence and discussions regarding proposed data center projects in the LRBSA service area.

Atty. Valvano has reviewed the proposed extension to the Pension Plan Consulting Agreement.

Atty. Valvano also reviewed the proposed contract renewal with Keystone Landfill for sludge and grit disposal.

Mr. Wascura made a motion to accept the Solicitor's report. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

7. The Chair called for the Report of the Executive Director. Ms. Cravath, Billing Director, gave the Billing Office Report dated November 30, 2025. The estimated Accounts Receivable for the third month of the third quarter are \$2,428,034.42. The amount collected through the third month of the third quarter was \$2,458,359.12. This amount is over the estimated collections by \$30,324.70. Ms. Cravath reported that there were no liens filed during the month of November. Year-to-date liens filed are two hundred and one (201). There were six (6) liens satisfied during the month of November. Year to date liens satisfied are one hundred nine (109). There are zero (0) averments filed year to date.

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The Montage Sewer District collections for the November 15th billing totaled \$35,758.30.

Jefferson Township's October 2025 bill in the amount of \$99,350.00 for 1325 EDUs was paid on November 3, 2025.

Scott Township's October 2025 bill in the amount of \$112,060.41 consisting of \$109,800.00 for 1,464 EDUs and \$2,260.41 for one (1) metered service was paid on October 20, 2025.

Credit card payments for the month of November were four hundred thirty-eight (438).

Mr. Davis presented the Project Status Summary. Contract 24-3: Clinton WWTP Secondary Clarifier Replacement - Contract 24-3.1: General Construction - Metal stairs and railing were installed in the return sludge building and for the aeration tank and clarifier distribution boxes. Process piping installation continued in the return sludge building. Windows and the overhead door were installed in the return sludge building. A change order is proposed in the amount of \$6,662.44 to modify stainless steel aeration piping to accommodate field conditions.

Mr. Larioni made a motion to approve the change order for Contract 24-3.1 in the amount of \$6,662.44. The motion was seconded by Mr. Chelik. All Board Members voted unanimously to approve. Motion carried.

Contract 24-3.2: Electrical Construction - The contractor continued installing conduit and pulling wire in the new return sludge pump station building.

Contract 24-3.3: HVAC Construction - The HVAC contractor has begun installing HVAC ductwork, ventilation fans and heaters.

Contract 25-3: Moosic Pump Station No. 2 Force Main Replacement - Bids were opened at the November 10, 2025 Board of Directors meeting. A Notice of Intent to Award was issued to James T. O'Hara Inc., Covington Twp., PA in the amount of \$867,904.00. The contractor was provided with the required contract and bond forms for execution.

Mr. Matechak added that he received the executed documents today and will be formerly awarding the contract.

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Contract 25-4: Richmondale Pump Station Force Main Replacement - A pre-construction conference was conducted with the contractor. A Notice to Proceed dated after January 1, 2026, is anticipated, weather permitting.

Contract 25-5: Miscellaneous Building Improvements - The contractor has begun demolition work removing floor tiles and plumbing fixtures scheduled for replacement.

Contract 25-6: Purchase of Magnesium Hydroxide - Bids were opened at this December 8, 2025 Board meeting and will be reviewed.

Contract 26-1: Purchase of No. 2 Fuel Oil/Off-Road Fuel - This contract is currently out for bids. Bids will be opened at the January 12, 2026, LRBSA Board meeting.

Mr. Davis informed the Board that the Authority's season for land application of biosolids concluded at the end of November. This program is where we apply the dewatered biosolids from the Throop plant on agricultural land. We realized a savings of \$72,200.00 by land applying versus disposal at the landfill.

Mr. Matechak stated that the Authority currently has an agreement with Keystone Landfill for the disposal of our grit and biosolids. The agreement typically runs for a five-year period. The current agreement is expiring at the end of 2025. A new five-year agreement was negotiated with the landfill. The current cost of disposal is \$62.77 per ton. Under the prior agreement, there was a 3% annual increase. Keystone is offering the same 3% increase per year for the renewal. Our rate for 2026 will be \$64.65 per ton. By 2030 and the price would be \$72.77. Mr. Matechak requested the Board's approval to enter into a new five-year sludge disposal contract with Keystone Landfill.

Mr. Larioni made a motion to approve the sludge disposal contract with Keystone Landfill. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak informed the Board that the Authority utilizes Integrated Capital Management as our pension plan advisor. They provide investment consultation and administrative services for the employees. The current consulting agreement has expired. A new agreement is proposed that would extend the agreement to December 31, 2028. Mr. Matechak requested the Board's approval to enter into a new consulting agreement with Integrated Capital Management as our pension plan advisor.

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Mr. Hegedus made a motion to approve the agreement with Integrated Capital Management. The motion was seconded by Mr. Chelik. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak presented the final proposed 2026 Budget. Several minor changes were made to the draft that was presented at the November 2025 Board meeting based on updated information. The total budget amount of \$14,280,098.00 remains unchanged from the draft. Mr. Matechak reviewed the revisions and requested approval of the 2026 Budget.

Mr. Brady made a motion to approve the 2026 Budget as presented. The motion was seconded by Mr. Chowanec. All Board members voted unanimously to approve. Motion carried.

Mr. Matechak presented the 5-Year Capital Improvement Plan and requested the Board's approval.

Mr. Hegedus made a motion to approve the 5-Year Capital Improvement Plan as presented. The motion was seconded by Mr. Larioni. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak requested approval of a resolution updating the signature card for the Montage Sewer District account with Fidelity Bank. Authorized signatories would include Mr. Ruddy, Mr. Brady, Mr. Matechak and Mr. Davis.

Mr. Wascura made a motion to update the signature card for the Montage Sewer District account at Fidelity Bank. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reported that the end of October concluded the Chesapeake Bay Nutrient Credit Compliance year. As in past years, the Authority was able to sell excess nutrient credits that were generated to other Authorities who needed these credits to meet their compliance limits. For the 2024-2025 compliance year we were able to sell \$10,622.50 worth of credits.

Mr. Matechak reviewed the Summary of Accounts.

Mr. Matechak wished everyone a Merry Christmas and a Happy New Year and thanked the Board for all of their support and assistance throughout the year.

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Mr. Prusinski made a motion to accept the Executive Director's Report. Mr. Chówanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

8. Reports from Committees: Nothing to report.

9. Old Business: Nothing to report.

10. New Business: Nothing to report.

11. Remarks from Citizens: Nothing to report.

12. A Motion to Adjourn was made by Mr. Larioni seconded by Mr. Chelik. All Board Members voted unanimously to approve. Motion carried.


Peter Larioni, Secretary