

LACKAWANNA RIVER BASIN SEWER AUTHORITY  
REGULAR BOARD MEETING  
September 8, 2025

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, September 8, 2025, at 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. In the absence of Mr. Ruddy, Chairman, Mr. Chelik, Vice-Chairman presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

Absent	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
Absent	Mr. Robert Caljean
Absent	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski
	Mr. Andrew Hegedus

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Paul Mazzoni, Solicitor; Michael Matechak, Executive Director; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the August 11, 2025 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Chowanec made a motion to accept the August 11, 2025, Board Meeting minutes as presented. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. Atty. Mazzoni proceeded with the bid opening for Contract 25-5: Miscellaneous Building Improvements. The bids were as follows:

Grimm Construction Waymart, PA	\$186,860.00	10% Bid Bond
Bognet Inc. Hazelton, PA	\$209,300.00	10% Bid Bond

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Champion Builders Kingston, PA	\$181,318.00	10% Bid Bond
D & M Construction Unlimited Dalton, PA	\$226,000.00	10% Bid Bond

Mr. Prusinski made a motion to accept the bids and that a committee be formed to review the bids and award the contract to the lowest responsible bidder. The motion was seconded by Mr. Larioni. All Board Members voted unanimously to approve. Motion carried.

Mr. Chelik appointed the committee as follows: Mr. Brady, Mr. Hegedus, Mr. Chowanec and Mr. Matechak.

5. The Chair called for the Report of the Treasurer. In the absence of Mr. Caljean, Treasurer, Mr. Prusinski presented the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$595,147.63
Interim Expenditures	\$343,031.75
Capital Improvement Fund	\$201,229.44

Mr. Hegedus made a motion to accept the Treasurer's Report as presented. Mr. Larioni seconded the motion. All Board Members voted unanimously to approve. Motion carried.

6. The Chair called for the Report of the Solicitor. Atty. Mazzoni reported that Atty. Valvano had correspondence with the attorney representing the delinquent Shaffer account. In addition, legal research was conducted pertaining to the same matter.

Atty. Valvano had various correspondence and discussions regarding proposed data center projects in the LRBSA service area.

Atty. Valvano received final documents for the LRBSA's acquisition of property adjacent to the Throop plant from the Lackawanna County Land Bank. The deed was completed and filed.

Mr. Larioni made a motion to accept the Solicitor's report. The motion was seconded by Mr. Hegedus. All Board Members voted unanimously to approve. Motion carried.

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7. The Chair called for the Report of the Executive Director. Ms. Cravath, Billing Director, gave the Billing Office Report dated August 31, 2025. The estimated Accounts Receivable for the third month of the second quarter is \$2,392,241.50. The amount collected through the third month of the second quarter was \$2,407,661.33. This amount is over the estimated collections by \$15,419.83. Ms. Cravath reported that there were no liens filed during the month of August. Year-to-date liens filed are two hundred and one (201). There were four (4) liens satisfied by Atty. Mazzone's law office during the month of August. Year to date liens satisfied are eighty-eight (88). There are zero (0) averments filed year to date.

The Montage Sewer District collections for July 15th billing totaled \$129,954.11.

Jefferson Township's July 2025 bill in the amount of \$99,350.00 for 1321 EDUs was paid on August 20, 2025.

Scott Township's July 2025 bill in the amount of \$112,711.77 consisting of \$110,550.00 for 1,474 EDUs and \$2,161.77 for one (1) metered service was paid on July 11, 2025.

Credit card payments for the month of August were five hundred ninety-three (593).

Mr. Matechak presented the Project Status Summary. Contract 24-3: Clinton WWTP Secondary Clarifier Replacement - Contract 24-3.1: General Construction - Interior coating was applied to the walls of Clarifier #1. A 24-inch interceptor sewer that was temporarily relocated during Clarifier #1 construction was reinstalled. Concrete block walls for the new return sludge building were erected. Forming of the new clarifier distribution box was completed and concrete was poured. Yard piping for the new utility water hydrants was installed.

Contract 24-3.2: Electrical Construction - Factory testing of the new control panels was performed.

Contract 24-3.3: HVAC Construction - The HVAC contractor coordinated with the general contractor to provide the required wall opening dimensions in the return sludge building block walls to accommodate the new ventilation equipment. It is anticipated that the contractor will begin mobilizing to the site in the near future to begin HVAC work now that the building structure is progressing.

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Contract 25-1: Throop WWTP Grit Piping Replacement - All Work is complete except for demonstration of the new heat trace operation.

Contract 25-2: Throop WWTP Outfall Protection - The rock lining was installed along the existing outfall channel at the Throop plant. Disturbed areas were seeded and mulched, and the chain-link fence was reinstalled. A deduct change order was issued in the amount of (\$12,130.28) based on the as-built quantity of rock used on the project.

Contract 25-5: Miscellaneous Building Improvements - Bids were opened at this September 8, 2025 meeting and will be reviewed by the appointed committee.

Mr. Matechak noted that the agenda included an item for consideration of a resolution affirming the penalty rate applied to delinquent sewer accounts. The resolution is currently under review by the Portnoff Law office who will serve as the Authority's collection agent for its delinquent sewer accounts. Since the review is not complete, that item will be tabled.

Mr. Matechak noted that the Authority has been in discussion with Archbald 25 Developer LLC regarding a proposed data center project in Archbald Borough referred to as Project Gravity. The project is proposing to discharge a total of 91,000 gallons per day of wastewater into the Authority's collection system in Jermyrn Borough to be conveyed to the Archbald plant for treatment. The Authority has identified a section of sewer pipe approximately 400 feet in length that will need to be upgraded. The developer has agreed to pay for the cost of that upgrade. The Authority will undertake the project and submit the costs to the developer for reimbursement. A Reimbursement Agreement with Archbald 25 Developer LLC was prepared that includes a deadline of January 15, 2027 for this project to be completed. One of the conditions of the agreement is that we would require the developer to use flow equalization on-site such that the 91,000 gallons per day would be discharged at a uniform rate throughout the day. If they elect not to use flow equalization, we have identified other sewer lines that the developer would be responsible for upgrading, but which would not be subject to the January 15, 2027 deadline. Mr. Matechak requested Board approval of the Reimbursement Agreement with Archbald 25 Developer LLC.

Mr. Larioni made a motion to approve the Reimbursement Agreement with Archbald 25 Developer LLC. Mr. Hegedus seconded the motion. All Board Members voted unanimously to approve. Motion carried.

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Mr. Matechak informed the Board that the Authority has an existing contract to transport dewatered sludge from our Throop and Archbald plants to the landfill. The 2023 contract was for a two (2) year term at a cost of \$269.50 per load. That agreement expires in October 2025, but there is a provision that would allow the contract to be extended for an additional year based on the Consumer Price Index (CPI). The CPI for the past two years has increased 5.2%. The contractor has agreed to extend the contract for one (1) year with a price increase of \$10.00 per load. That would be a 3.7% increase, which is less than the increase in the CPI. The proposed extension will be for one (1) year to October 2026 at a price of \$279.50 per load.

Mr. Brady made a motion to approve extension of Contract 23-4: Biosolids Hauling at a new rate of \$279.50 per load. The motion was seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak informed the Board that the software update for the new service truck at Tasca Ford should be available and completed within the next several weeks.

Mr. Matechak reviewed the Summary of Accounts.

Mr. Hegedus made a motion to accept the Executive Director's Report. Mr. Chowanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

8. Reports from Committees: Nothing to report.

9. Old Business: Nothing to report.

10. New Business: Nothing to report.

11. Remarks from Citizens: Nothing to report.

12. A Motion to Adjourn was made by Mr. Larioni seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.

  
Peter Larioni, Secretary