

LACKAWANNA RIVER BASIN SEWER AUTHORITY
REGULAR BOARD MEETING
JUNE 9, 2025

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, June 9, 2025, at 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. In the absence of Mr. Ruddy Chairman, Mr. Chelik, Vice-Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

Absent	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
	Mr. Robert Caljean
	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski
	Mr. Andrew Hegedus

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Atty. Paul Mazzoni, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the May 12, 2025 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Caljean made a motion to accept the May 12, 2025, Board Meeting minutes as presented. Mr. Hegedus seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. The Chair called for the Report of the Treasurer. Mr. Caljean, Treasurer, presented the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$509,673.98
Interim Expenditures	\$253,844.28
Capital Improvement Fund	\$359,949.91

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Mr. Matechak noted that the Linde Corporation application for payment for Contract 25-1 listed in the Capital Improvements expense schedule includes a proposed change order in the amount of \$4,320.98. Mr. Matechak explained that at the May board meeting, a change order was approved for the replacement of deteriorated pipe that was discovered during the course of the work. This change order is for the balance of that replacement work. Mr. Matechak requested a motion to approve the change order in the amount of \$4,320.98.

Mr. Wascura made a motion to approve the change order with Linde Corporation for Contract 25-1 in the amount of \$4,320.98. Mr. Brady seconded the motion. All Board Members voted unanimously to approve. Motion carried.

Mr. Hegedus made a motion to accept the Treasurer's Report as presented. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

5. The Chair called for the Report of the Solicitor. Atty. Valvano reported that there were seven (7) municipal liens satisfied in Lackawanna County during the month of May.

Atty. Valvano reported that he and Mr. Matechak have had preliminary discussions with several groups inquiring about LRBSA requirements and available capacity regarding potential data center projects considering locating in the area.

Atty. Valvano informed the Board that the 2024 Solicitor's Opinion letter for the 2024 Audit was prepared and submitted to the auditor.

Atty. Valvano reported that there was a Sheriff's Sale held on June 6, 2025 that Atty. Mazzoni attended on behalf of the Authority.

Mr. Laroni made a motion to accept the Solicitor's report. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

6. The Chair called for the Report of the Executive Director. Ms. Cravath, Billing Director, gave the Billing Office Report dated May 31, 2025. The estimated Accounts Receivable for the third month of the first quarter are \$2,355,240.01. The amount collected through the third month of the first quarter was \$2,460,170.69. This amount is over the estimated collections by \$104,930.68. Ms. Cravath reported that there were no liens filed during the month of May. Year-to-date liens filed are two hundred and one (201). There were seven (7) liens satisfied by Atty.

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Mazzoni's law office during the month of May. Year to date liens satisfied are sixty-five (65). There are zero (0) averments filed year to date.

The Montage Sewer District collections for the May 15th billing totaled \$57,041.25.

Jefferson Township's April 2025 bill in the amount of \$99,075.00 for 1321 EDUs was paid on June 2, 2025.

Scott Township's April 2025 bill in the amount of \$112,494.73 consisting of \$110,500.00 for 1,473 EDUs and \$1,994.73 for one (1) metered service was paid on May 15, 2025.

Credit card payments for the month of May were five hundred fifty-four (554).

Mr. Davis presented the Project Status Summary. Contract 24-3: Clinton WWTP Secondary Clarifier Replacement - Contract 24-3.1 General Construction - The concrete blocks have been laid for the new return activated sludge pump station building foundation walls. The base slab for Clarifier #1 was formed and poured. Erection of the precast concrete clarifier wall panels is scheduled to start June 10th. The trench for the new raw sewage force main was excavated and pipe installation was started.

Contract 24-3.2: Electrical Construction - The contractor is coordinating conduit installation with the progress of the General Contractor.

Contract 24-3.3 HVAC Construction - The contractor is on hold pending progress on the new return activated sludge pump station. Once the building is erected the contractor will be able to install the HVAC equipment.

Contract 25-1: Throop WWTP Grit Piping Replacement - All pipe replacement work is complete. The heat trace system was installed on the exterior piping and covered with insulation and protective jacketing. Custom insulation and jacketing for the pipe fittings are on order and remain to be installed. A punchlist of all other minor work items required for completion has been submitted to the contractor.

Contract 25-2 Throop WWTP Outfall Protection - This project is currently being advertised for bids. Bids will be opened at the July 14, 2025 LRBSA Board Meeting.

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Mr. Davis reported that one (1) of the two (2) grit pumps at the Throop plant recently failed. It was replaced with an available spare pump. The rebuild cost of the pump that failed would be \$28,914.00. The purchase price of a new pump under the state Costars Program is \$35,774.00. The new pump was purchased as the more cost-effective option.

Mr. Matechak noted that construction of the Vandling interceptor was completed in 2024. A final pay request was submitted to Pennvest in the amount of \$64,225.25 and the closeout paperwork was approved by DEP and Pennvest. This final loan disbursement was received in May 2025 thereby fully closing out the construction phase of the Pennvest project.

Mr. Matechak reported that the field work for the 2024 Audit has been completed and the auditor is in the process of drafting the audit report. Mr. Matechak anticipates having the final document available for distribution to the Board at the July Board Meeting.

Mr. Matechak stated that a project to replace the force main from the Richmondale pump station is currently under design. As part of that project, we require a temporary easement from the Forest City School District. Where the force main is being installed along the shoulder of the road, some grading will need to extend outside the road right-of-way onto the adjacent school district property. The district has agreed to provide us with a temporary easement to perform the grading work.

Mr. Matechak requested authorization from the Board to execute the temporary easement with the Forest City School District including compensation to the District in the amount of \$100.00.

Mr. Larioni made a motion to execute the temporary easement with the Forest City School District. The motion was seconded by Mr. Hegedus. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reviewed the Summary of Accounts.

Mr. Caljean made a motion to accept the Executive Director's Report. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

7. Reports from Committees: Nothing to report.
8. Old Business: Nothing to report.
9. New Business: Nothing to report.

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10. Remarks from Citizens: Nothing to report.

11. A Motion to Adjourn was made by Mr. Larioni seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.



Peter Larioni, Secretary