

LACKAWANNA RIVER BASIN SEWER AUTHORITY  
REGULAR BOARD MEETING  
SEPTEMBER 9, 2024

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, September 9, 2024, 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. Mr. Kerl, Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

	Mr. William Kerl
Absent	Mr. Paul Ruddy
Absent	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
	Mr. Robert Caljean
	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; Bradley Owens, Facilities Engineer; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the August 12, 2024 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Caljean made a motion to accept the August 12, 2024 minutes as presented. Mr. Chowanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. The Chair called for the Report of the Treasurer. Mr. Caljean, Treasurer, presented the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$664,259.64
Interim Expenditures	\$271,272.08
Capital Improvement Fund	\$ 3,566.68

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Mr. Chelik made a motion to accept the Treasurer's Report as presented. Mr. Larioni seconded the motion. All Board Members voted unanimously to approve. Motion carried.

5. Atty. Valvano reported that fourteen (14) liens were filed in Lackawanna County, and thirteen (13) liens were satisfied in Lackawanna County since the last meeting.

Atty. Valvano reported that the solicitor participated in the union labor contract negotiations and that tentative agreements were reached with both the clerical and plant workers bargaining units.

Atty. Valvano informed the Board that the solicitor's letter was prepared for the 2023 Audit and was provided to the Auditor.

Atty. Valvano continues to work with Mr. Matechak on the deed and easement documents for the Vandling sewer project.

Mr. Wascura made a motion to accept the Solicitor's report. The motion was seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.

6. Ms. Cravath, Billing Director, gave the Billing Office Report dated August 31, 2024. The estimated Accounts Receivable for the third month of the second quarter are \$2,356,238.33. The amount collected through the third month of the second quarter was \$2,373,648.68. This amount is over the estimated collections by \$17,410.35. Ms. Cravath reported that there were fourteen (14) liens filed during the month of August. Year to date liens filed are one hundred twenty-one (121). There were thirteen (13) liens satisfied by Atty. Mazzone's law office during the month of August. Year to date liens satisfied are seventy-nine (79). There were twelve (12) averments filed year to date.

The Montage Sewer District collections for the July billing totaled \$93,331.68. Jefferson Township's July 2024 bill in the amount of \$98,625.00.00 for 1315 units was paid on July 16<sup>th</sup>. Scott Township's July 2024 bill in the amount of \$112,209.69 consisting of \$110,400.00 for 1,472 EDUs and \$1,809.69 for one metered service was paid on August 14<sup>th</sup>.

Credit card payments for the month of August were five hundred one forty-six (546).

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Mr. Owens presented the Project Status Summary. Contract 21-2: Vandling Pump Station Gravity Sewer Construction - Sale of the abandoned pump station property to an adjacent property owner is pending. The Wayne County Conservation District conducted a final inspection of the site erosion and sedimentation control measures. Site stabilization was approved and the PADEP erosion and sedimentation control permit was closed out.

Contract 23-5: Clinton WWTP Motor Control Center Replacement Project - Further work is on hold pending delivery of the new motor control center section scheduled to be shipped September 24<sup>th</sup>.

Contract 24-2: Streambank Stabilization- Dickson City Borough and Throop WWTP Outfall - PADEP permits have been obtained for both projects. The application for a Throop Borough floodway permit required for the Throop WWTP Outfall work is pending. Clarification and a potential waiver of the floodway permit is being requested from FEMA.

Mr. Owens reported that the Dickson City Borough portion of the Streambank Stabilization Project will be bid separately with bids to be opened at the October 14, 2024 LRBSA Board Meeting.

Contract 24-3: Clinton WWTP Secondary Clarifier Replacement - Contract awards are being coordinated with the respective low bidders. Closing of the Pennvest loan is scheduled for October 23, 2024.

Contract 24-3.1: General Construction - Milnes Company, Tunkhannock, PA - \$5,520,596.00.

Contract 24-3.2: Electrical Construction - Everon Electrical Contractors, Scranton, PA - \$429,925.00.

Contract 24-3.3 HVAC Construction - Scranton Electric Heating & Cooling Service, Inc., Throop PA - \$31,976.00

Mr. Matechak noted that as Atty. Valvano reported, tentative agreements were reached on new labor contracts with both the clerical and plant workers bargaining units. The union has submitted the final terms as they understand them and Atty. Valvano and Mr. Matechak will be reviewing these to confirm that the terms were as proposed by the negotiating committees. Once the terms are verified, authorization is requested from the Board allowing the members of the Negotiating Committee to execute both union

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contracts. Mr. Matechak added that a key component of the contracts was wages. For the proposed 5-year contracts, the first two (2) years include 3.00% annual wage increases and years 3 through 5 will include 2.75% annual increases. Mr. Matechak requested the Board's authorization for the Negotiating Committee to execute the union contracts.

Mr. Larioni made a motion to authorize the Negotiating Committee to execute the union contracts for both the clerical and plant workers. The motion was seconded by Mr. Caljean. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak informed the Board that the Pennvest loan closing for the Clinton Wastewater Treatment Plant Secondary Clarifier Replacement project is scheduled for October 23, 2024. Mr. Matechak said he will be working with Atty. Valvano between now and then to prepare and compile all the necessary loan closing documents.

Mr. Matechak reviewed the Summary of Accounts.

Mr. Chelik made a motion to accept the Executive Director's Report. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

7. Reports from Committees: Nothing to report.

8. Old Business: Nothing to report.

9. New Business: Nothing to report.

10. Remarks from Citizens: Nothing to Report

11. A Motion to Adjourn was made by Mr. Larioni, seconded by Mr. Wascura. All Board Members voted unanimously to approve. Motion carried.

  
Peter Larioni, Secretary