

LACKAWANNA RIVER BASIN SEWER AUTHORITY  
REGULAR BOARD MEETING  
JULY 8, 2024

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, July 8, 2024, 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. Mr. Kerl, Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

	Mr. William Kerl
Absent	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
Absent	Mr. Robert Caljean
Absent	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; Bradley Owens, Facilities Engineer; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the June 10, 2024 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Chowanec made a motion to accept the June 10, 2024 minutes as presented. Mr. Brady seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. The Chair called for the Report of the Treasurer. In the absence of Mr. Caljean, Treasurer, Mr. Brady, Assistant Treasurer presented the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$225,982.09
Interim Expenditures	\$291,943.19
Capital Improvement Fund	\$ 10,374.00

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Mr. Chelik made a motion to accept the Treasurer's Report as presented. Mr. Larioni seconded the motion. All Board Members voted unanimously to approve. Motion carried.

5. Atty. Valvano reported that there were twelve (12) averments filed in Lackawanna County, thirteen (13) liens satisfied in Lackawanna County and one (1) lien satisfied in Susquehanna County since the last meeting.

Atty. Valvano noted that the Sheriff's Sale held in Lackawanna County on June 7<sup>th</sup> was attended by a representative from their office.

Atty. Valvano reported that they have been working with Mr. Matechak on several easement and property issues. Dates are being coordinated for the start of Union contract negotiations.

Mr. Chelik made a motion to accept the Solicitor's report. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

6. Ms. Cravath, Billing Director, gave the Billing Office Report dated June 30, 2024. The estimated Accounts Receivable for the first month of the second quarter are \$2,356,238.33. The amount collected through the first month of the second quarter was \$1,373,425.37. This amount is under the estimated collections by \$982,812.96. Ms. Cravath reported that there were zero (0) liens filed during the month of June. Year to date liens filed are eighty-seven (87). There were fourteen (14) liens satisfied by Atty. Mazzoni's law office during the month of June. Year to date liens satisfied are sixty (60). There were twelve (12) averments filed.

The Montage Sewer District collections for the May 15, 2024 billing totaled \$109,108.89. Jefferson Township's July 2024 bill in the amount of \$98,625.00.00 for 1315 units has been sent out. Scott Township paid the April bill in the amount of \$113,143.22, which included \$110,100.00 for 1468 EDU's and \$3,043.22 for one metered service. Ms. Cravath added that Scott Township's July bill will be going out this week.

Credit card payments for the month of June were one thousand two hundred fifty-four (1,254).

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Mr. Owens presented the Project Status Summary. Contract 21-2: Vandling Pump Station Gravity Sewer Construction - Sale of the abandoned pump station property to an adjacent property owner is pending. A final request to close out the PADEP erosion and sedimentation control permit has been submitted to the Wayne County Conservation District.

Contract 23-5: Clinton WWTP Motor Control Center Replacement Project - Work is on hold pending delivery of the panelboard and motor control center equipment. Originally scheduled to be delivered May 2024, the vendor has provided a revised equipment ship date of September 2024.

Contract 24-2: Streambank Stabilization- Dickson City Borough and Throop WWTP Outfall - Permit applications have been submitted to PADEP and are pending approval. An application for a Throop Borough floodway permit is being prepared.

Contract 24-3 - Clinton WWTP Secondary Clarifier Replacement.

Contract 24-3.1: General Construction - The lowest responsible bidder at the June 10<sup>th</sup> bid opening was Milnes Company, Tunkhannock, PA in the amount of \$5,520,596.00

Contract 24-3.2: Electrical Construction - The lowest responsible bidder at the June 10<sup>th</sup> bid opening was Everon Electrical Contractors, Scranton, PA \$429,925.00.

Contract 24-3.3 HVAC Construction - The bids were opened on July 3, 2024. Bids were as follows:

Scranton Electric & Cooling Service, Inc. Throop, PA	\$31,976.00
Summit Mechanical Contracting, Inc. Clarks Summit, PA	\$32,389.50
Mohawk Contracting & Development Allentown, PA	\$80,000.00
Master Mechanical Corp. McAdoo, PA	\$103,873.00

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Mr. Matechak requested authorization to advertise bids for the Moosic CSO Outfall Replacement project.

Mr. Larioni made a motion to advertise bids for the Moosic CSO Outfall Replacement project. The motion was seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.

Mr. Owens provided an update on the Mayfield sewer video inspection project. Approximately 90% of the lines have been videoed and coded. The videos are coded to identify defects such as breaks, grease deposits and roots. Mr. Owens added that with this project we were able to identify approximately ten (10) manholes covers that needed to be raised or replaced.

Mr. Davis provided an update on the raw sewage pump electric motor at the Throop plant that failed and was taken out of service. The motor was able to be rebuilt at a cost of \$10,340.00. Approximately \$3,000.00 of that cost is for mobilization for the repair shop to return the motor and reinstall. Mr. Davis noted that the savings were significant compared to purchasing a replacement motor at a cost of \$34,667.00.

Mr. Matechak advised that bids for the Clinton WWTP Secondary Clarifier Replacement Project were reviewed. Award is recommended to the following lowest responsible bidders pending their providing all required documents including bonds, insurance and any other documents that may be required by the funding agencies.

- Contract 24-3.1 General Construction to Milnes Co. in the amount of \$5,520,596.00.
- Contract 24-3.2 Electrical Construction to Everon Electrical Contractors in the amount of \$429,925.00.
- Contract 24-3.3 HVAC Construction to Scranton Electric Heating & Cooling Service in the amount of \$31,976.00.

Mr. Chelik made a motion to award the contracts for the Clinton WWTP Secondary Clarifier Replacement project to the lowest responsible bidders. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reviewed the Clinton WWTP Secondary Clarifier Replacement Project budget, including a breakdown of Pennvest and EPA funding. The Pennvest Funding Application was approved in the amount of \$5,345,708.00. Once the bids were received and the reported costs were compiled, the current project costs are

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estimated to be \$6,902,434.00. Including the approved Pennvest loan and the awarded EPA grant in the amount of \$959,757.00, a total of \$6,305,465.00 is available. There is an estimated shortfall of \$596,969.00. \$339,000.00 of engineering costs have been paid to date and \$221,000.00 are contingency funds for unforeseen expenses that may occur during construction. That leaves a remaining shortfall of approximately \$40,000.00. LRBSA could cover the unfunded costs from capital reserves if necessary. However, a request will be made with Pennvest for an increase in the Pennvest loan amount to cover the increased project costs based on the actual bids received.

Mr. Matechak requested a motion to approve the completed 2023 Audit report as presented at the June meeting. Mr. Chelik made a motion to approve the 2023 Audit report as presented. The motion was seconded by Mr. Larioni. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reviewed the Summary of Accounts

Mr. Larioni made a motion to accept the Executive Director's Report. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

7. Reports from Committees: Nothing to report.

8. Old Business: Nothing to report.

9. New Business: Nothing to report.

10. Remarks from Citizens: No remarks.

11. A Motion to Adjourn was made by Mr. Larioni, seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.

  
Peter Larioni, Secretary