

LACKAWANNA RIVER BASIN SEWER AUTHORITY  
REGULAR BOARD MEETING  
MAY 13, 2024

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, May 13, 2024, 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. Mr. Kerl, Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

	Mr. William Kerl
	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
	Mr. Robert Caljean
Absent	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the April 8, 2024 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Chelik noted a correction to the minutes. Mr. Caljean made a motion to accept the April 8, 2024 minutes as amended. Mr. Chowanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. The Chair called for the Report of the Treasurer. Mr. Caljean, Treasurer, gave the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$503,343.92
Interim Expenditures	\$311,128.19
Capital Improvement Fund	\$ 18,494.40

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Mr. Larioni made a motion to accept the Treasurer's Report as presented. Mr. Chelik seconded the motion. All Board Members voted unanimously to approve. Motion carried.

5. Atty. Valvano reported that there were seventeen (17) liens filed in Lackawanna County. There were seventeen (17) liens satisfied in Lackawanna County and two (2) liens satisfied in Wayne County since the last meeting.

Atty. Valvano stated that he has been coordinating with Mr. Matechak on several issues including review of a proposed easement and obtaining sewer location information for a potential commercial hook up.

Mr. Ruddy made a motion to accept the Solicitor's report. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

6. Ms. Cravath, Billing Director, gave the Billing Office Report dated April 30, 2024. The estimated Accounts Receivable for the second month of the first quarter are \$2,343,352.58. The amount collected through the second month of the first quarter was \$2,187,283.31. This amount is under the estimated collections by \$156,069.27. Ms. Cravath reported that there were seventeen (17) liens filed during the month of April. Year to date liens filed are sixty-four (64). There were nineteen (19) liens satisfied by Atty. Mazzone's law office during the month of April. Year to date liens satisfied are thirty-five (35). There were zero (0) averments.

The Montage Sewer District collections for the March 15, 2024 billing totaled \$95,043.09. Jefferson Township's April bill in the amount of \$98,625.00 for 1315 units has been sent out. Scott Townships April bill for \$113,143.22 which included \$110,100.00 for 1468 EDU's and \$3,043.22 for one metered service has also been sent.

Credit card payments for the month of April were one thousand four hundred sixteen (1,416).

Mr. Davis presented the Project Status Summary. Contract 21-2: Vandling Pump Station Gravity Sewer Construction - Demolition of the pump station building remains to be completed. A property appraisal is underway for the possible sale of the pump station building and the 50' x 50' lot to an adjacent property owner. The contractor has reseeded grass areas where needed.

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Contract 23-5: Clinton WWTP Motor Control Center Replacement - Work is on hold pending delivery of the panelboards and motor control center equipment. Originally scheduled to be delivered May 2024, the vendor has provided a revised equipment ship date of September 2024.

Contract 24-3: Clinton WWTP Secondary Clarifier Replacement  
Contract 24-3.1 General Construction  
Contract 24-3.2 Electrical Construction  
Contract 24-3.3 HVAC Construction

This project is currently out to bid on the Pennbid electronic bidding platform. Bids will be received on June 10<sup>th</sup> and announced at the Board meeting on that date.

Mr. Matechak advised that the Pennvest funding award for the Clinton Clarifier Replacement Project was announced on April 24<sup>th</sup> in the amount of \$5,345,708.00. That funding is in the form of a low interest loan. The Authority also received confirmation of an EPA Grant obtained with the support of Congressman Cartwright and Senator Casey in the amount of \$959,757.00.

Mr. Davis informed the Board that the digester foam separator that was discussed at the April board meeting will be eligible for purchase through the PA Costars Program. Purchase of the foam separator is on hold pending a review of the proposed layout and confirmation that it will fit our application.

Mr. Matechak informed the Board that design of a streambank stabilization project in Dickson City Borough near the Boulevard Ave. bridge is underway. Rock lining will be installed to protect an area of eroding riverbank adjacent to the LRBSA's interceptor sewer. Portions of the work area will extend outside of the Authority's fifteen (15) foot wide permanent easement and onto property owned by Dickson City Borough. A License Agreement with Dickson City Borough has been prepared that will provide the Authority with access to perform the work. Mr. Matechak requested authorization from the Board for the appropriate officers to execute this License Agreement with Dickson City Borough providing access for the Streambank Stabilization Project.

Mr. Larioni made a motion to authorize the appropriate officers to execute the License Agreement with Dickson City Borough. The motion was seconded by Mr. Ruddy. All Board Members voted unanimously to approve. Motion carried.

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Mr. Matechak noted that the Authority's current four (4) year electric supply contract will be expiring in February 2025. It is proposed to conduct a new reverse auction similar to previous supply contracts. Quotes received via the reverse auction process are only valid for a limited time requiring a timely purchase decision. Mr. Matechak requested authorization from the Board to execute a contract following completion of the reverse auction, provided the price is below the target price. Pricing options will include a fixed price option at a price not to exceed \$.075 cents per kilowatt-hour (KWH) and a pass-through option at a price not to exceed \$0.065 per KWH.

Mr. Caljean made a motion to authorize Mr. Matechak to execute a new electric supply contract provided the reverse auction price received does not exceed \$0.075/KWH for the fixed price option or \$0.065/KWH for the pass-through option. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reviewed the Summary of Accounts.

Mr. Chelik made a motion to accept the Executive Director's Report. Mr. Ruddy seconded the motion. All Board Members voted unanimously to approve. Motion carried.

7. Reports from Committees: Nothing to report.
8. Old Business: Nothing to report.
9. New Business: Nothing to report.
10. Remarks from Citizens: No remarks.
11. A Motion to Adjourn was made by Mr. Larioni, seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

  
Peter Larioni, Secretary