

LACKAWANNA RIVER BASIN SEWER AUTHORITY  
REGULAR BOARD MEETING  
APRIL 8, 2024

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, April 8, 2024, 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. Mr. Kerl, Chairman, presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

	Mr. William Kerl
Absent	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
Absent	Mr. Robert Caljean
	Mr. Thomas Wascura
Absent	Mr. Joseph Chowanec
Absent	Mr. Eugene Prusinski

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Paul Mazzone, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; Brad Owens, Facilities Engineer and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the March 11, 2024 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Chelik made a motion to accept the March 11, 2024 minutes as presented. Mr. Wascura seconded the motion. All Board Members voted unanimously to approve. Motion carried.

Mr. Kerl recognized Mr. Scott Linde in attendance to address the Board. Mr. Linde expressed interest in purchasing the Authority's abandoned Vandling pump station building and property encroaching on adjacent Linde Corporation property. Mr. Linde agreed to pay for the cost of an appraisal.

BOARD MEETING MINUTES  
APRIL 8, 2024

4. The Chair called for the Report of the Treasurer. In the absence of Mr. Caljean, Treasurer, Mr. Brady, Assistant Treasurer, gave the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$216,626.39
Interim Expenditures	\$276,669.58
Capital Improvement Fund	\$479,664.54

Mr. Larioni made a motion to accept the Treasurer's Report as presented. Mr. Chelik seconded the motion. All Board Members voted unanimously to approve. Motion carried.

5. Atty. Mazzoni reported that there were twenty-one (21) liens filed and six (6) liens satisfied since the last meeting.

Atty. Mazzoni reported there were several discussions with Mr. Matechak reviewing a proposed License Agreement with Dickson City for access for a planned Authority project.

Atty. Mazzoni advised that the filed copy of the easement granted to COLTS was received and forwarded to Mr. Matechak.

Atty. Mazzoni reported that he attended the March 25<sup>th</sup> Judicial Sale. Copies of the Authority's outstanding accounts were presented to protect the Authority's interest in any delinquent properties.

Mr. Brady made a motion to accept the Solicitor's report. The motion was seconded by Mr. Wascura. All Board Members voted unanimously to approve. Motion carried.

6. Ms. Cravath, Billing Director, gave the Billing Office Report dated March 31, 2024. The estimated Accounts Receivable for the first month of the first quarter are \$2,343,352.58. The amount collected through the first month of the first quarter was \$1,194,127.30. This amount is under the estimated collections by \$1,149,225.28. Ms. Cravath reported that there were twenty-one (21) liens filed during the month of March. Year to date liens filed are forty-seven (47). There were six (6) liens satisfied by Atty. Mazzoni's law office during the month of March. Year to date liens satisfied are sixteen (16). There were zero (0) averments.

BOARD MEETING MINUTES  
APRIL 8, 2024

The Montage Sewer District collections for the March 15, 2024 billing totaled \$30,500.26. Jefferson Township paid their January bill in the amount of \$78,540.00 for 1309 units. Payment was received from Scott Township for the January billing in the amount of \$90,666.80, which included \$88,040.00.00 for 1,467 equivalent dwelling units and \$2,626.80 for one (1) metered service.

Credit card payments for the month of March were one thousand one hundred thirty (1,130).

Mr. Owens presented the Project Status Summary. Contract 21-2: Vandling Pump Station Gravity Sewer Construction - Demolition of the pump station building remains to be completed. The contractor reseeded grass areas where needed. Approval was requested for a change order in the deduct amount of (-\$47,090.31) representing adjustments based on final as-built quantities of the bid items.

Mr. Larioni made a motion to approve the change order to Contract 21-2 in the deduct amount of (-\$47,090.31). Mr. Wascura seconded the motion. All Board Members voted unanimously to approve. Motion carried.

Contract 23-5: Clinton WWTP Motor Control Center Replacement - Work is on hold pending delivery of the panelboards and motor control center equipment. Originally scheduled to be delivered May 2024, the vendor has provided a revised equipment ship date of September 2024.

Mr. Owens stated that RedZone Robotics has begun sewer video inspection in Mayfield Borough. Approximately 6,000 feet have been completed.

Mr. Davis noted that digester foaming has been an operational issue with the Throop plant digesters since completion of the BNR project. Foam can get drawn into the gas conditioning system requiring extensive cleaning and maintenance. A foam separator can be installed to intercept the foam and prevent impact on the gas treatment system. The Authority is researching the availability of the foam separator equipment from vendors through the PA Costars program. The preliminary estimated cost of the equipment is \$51,505.00.

Mr. Davis requested Board authorization to purchase the foam separator unit if availability through the Costars Program is confirmed.

BOARD MEETING MINUTES  
APRIL 8, 2024

Mr. Brady made a motion to purchase the foam separator through the Costars Program if available. The motion was seconded by Mr. Wascura. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak presented an engagement letter from Barbetti & McHale, LLC, the Authority's Certified Public Accountants, requesting authorization to proceed with preparation of the 2023 Audited Financial Statements.

Mr. Chelik made a motion to execute the Engagement Letter to authorize Barbetti & McHale to prepare the 2023 Audit. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak informed the Board that design of the clarifier replacement project at the Clinton plant is being finalized. Pennvest will announce the projects that have been awarded funding at their April 24<sup>th</sup> Board Meeting. It is anticipated that the project will be advertised for bids later in April with a probable June bid opening.

Mr. Matechak reviewed the Summary of Accounts. Several CDs are scheduled to mature in April.

Mr. Larioni made a motion to accept the Executive Director's Report. Mr. Brady seconded the motion. All Board Members voted unanimously to approve. Motion carried.

7. Reports from Committees: Nothing to report.

8. Old Business: Nothing to report.

9. New Business: Nothing to report.

10. Remarks from Citizens: No remarks.

11. A Motion to Adjourn was made by Mr. Larioni, seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

  
Peter Larioni, Secretary