

LACKAWANNA RIVER BASIN SEWER AUTHORITY
REGULAR BOARD MEETING
MARCH 11, 2024

The Regular Meeting of the Board of Directors of the Lackawanna River Basin Sewer Authority was held on Monday, March 11, 2024, 6:00 P.M. in the Conference Room of the Authority, 145 Boulevard Avenue, Throop, Pennsylvania. In the absence of Mr. Kerl, Chairman, Mr. Ruddy, Vice-Chairman presided.

1-2 Salute to the Flag was followed by Roll Call, indicating the presence of the following:

Absent	Mr. William Kerl
	Mr. Paul Ruddy
	Mr. Joseph Brady
	Mr. Peter Larioni
	Mr. Alexander Chelik
	Mr. Robert Caljean
Absent	Mr. Thomas Wascura
	Mr. Joseph Chowanec
	Mr. Eugene Prusinski

The Chair declared a Quorum present.

Also in attendance were the following: Atty. Rocco Valvano, Solicitor; Michael Matechak, Executive Director; Robert Davis, Plant Superintendent; Brad Owens, Facilities Engineer and Melissa Cravath, Billing Director.

3. The Chair called for the Report of the Secretary. Mr. Larioni, Secretary, gave the report stating that copies of the Minutes from the February 12, 2024 meeting had been distributed to all Board Members and asked that the reading be dispensed with.

Mr. Caljean made a motion to accept the February 12, 2024 minutes as presented. Mr. Prusinski seconded the motion. All Board Members voted unanimously to approve. Motion carried.

4. The Chair called for the Report of the Treasurer. Mr. Caljean, Treasurer, gave the report as follows:

Schedules of Accounts Payable:

Operational Expenditures	\$341,050.62
Interim Expenditures	\$260,812.87
Capital Improvement Fund	\$ 38,067.20

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Mr. Larioni made a motion to accept the Treasurer's Report as presented. Mr. Chowanec seconded the motion. All Board Members voted unanimously to approve. Motion carried.

5. Atty. Valvano reported that there was one (1) lien filed and three (3) liens satisfied in Lackawanna County and six (6) liens were filed in Wayne County since the last meeting.

Atty. Valvano coordinated with Mr. Matechak in communicating with the Commissioners' Office regarding adding links for Sewer Authority information to the main Lackawanna County website. Mr. Matechak noted that the Authority currently posts meeting agendas to its website in accordance with Act 65. LRBSA meeting minutes will be added to the website for 2024.

Atty. Valvano reported that a Judicial Sale is scheduled for March 25th. There is parcel adjacent the LRBSA Throop plant property that the Authority would be interested in acquiring. Prospective bidders are required to file a Bidders Registration Application with the Tax Claim Bureau. Atty. Valvano requested board approval of a resolution authorizing the Executive Director to execute the Bidders Registration Application and to act on the Authority's behalf at the March 25, 2024 Judicial Tax Sale.

Mr. Caljean made a motion authorizing the Executive Director to execute the Bidders Registration Application and act on the Authority's behalf at the March 25, 2024 Judicial Tax Sale. The motion was seconded by Mr. Larioni. All Board Members voted unanimously to approve. Motion carried.

Atty. Valvano informed the Board that there was a Sheriff Sale held on March 8th which they attended on behalf of the Authority.

Mr. Chelik made a motion to accept the Solicitor's report. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

6. Ms. Cravath, Billing Director, gave the Billing Office Report dated February 29, 2024. The estimated Accounts Receivable for the third month of the fourth quarter are \$1,908,302.75. The amount collected through the third month of the fourth quarter was \$2,038,376.93. This amount is over the estimated collections by \$130,074.18. Ms. Cravath reported that there were seven (7) liens filed during the month of February in Lackawanna County. Year to date liens filed are twenty-six (26). There were three (3) liens satisfied by Atty. Mazzoni's law office during the month of February. Year to date liens satisfied are ten (10). There were zero (0) averments.

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The Montage Sewer District collections for the January 15, 2024 billing totaled \$179,624.04. Jefferson Township paid their January bill in the amount of \$78,540.00 for 1309 units. Payment was received from Scott Township for the January billing in the amount of \$90,666.80, which included \$88,040.00.00 for 1,467 equivalent dwelling units and \$2,626.80 for one (1) metered service.

Credit card payments for the month of February were six hundred sixteen (616).

Mr. Owens presented the Project Status Summary. Contract 21-2: Vandling Pump Station Gravity Sewer Construction - Demolition of the pump station building remains to be completed. Final as-built quantities of construction bid items are being reviewed with the contractor with the intent of preparing a final project close-out change order.

Contract 23-5: Clinton WWTP Motor Control Center Replacement - Work is on hold pending delivery of the panelboards and motor control center equipment, which are currently scheduled to ship in May 2024.

Contract 24-1: Purchase of No. 2 Fuel Oil/Off Road Fuel - Bids were opened at the February 12th LRBSA Board Meeting. A Notice of Intent to Award was issued to the lowest responsible bidder, Falcon Energy, Blakely PA. The contractor executed and returned the required Form of Agreement, including the Performance Bond and Certificate of Insurance. A Notice to Proceed was issued dated March 1, 2024.

Mr. Owens asked the Board for a motion to authorize the purchase of sewer video inspection services from RedZone Robotics for approximately 40,213 L.F. of sewer pipe in Mayfield Borough through the PA Costars Program. The estimated cost is \$90,930.25.

Mr. Chelik made a motion to authorize the purchase of sewer video inspection services from RedZone Robotics for approximately 40,213 L.F. of sewer pipe in Mayfield Borough. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

Mr. Owens informed the Board that the PA One Call System has deemed the month of April to be Pennsylvania 811 Safe Digging Month. Mr. Owens asked the Board for a Resolution recognizing April 2024 as Pennsylvania 811 Safe Digging Month.

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Mr. Larioni made a motion recognizing the month of April 2024 as Pennsylvania 811 Safe Digging Month. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak reported that the funding application submitted to Pennvest for the clarifier replacement project at the Clinton plant is currently under consideration. Pennvest will make their announcement of funded projects on April 24, 2024. Bid documents for construction are being finalized. Mr. Matechak requested the Board's authorization to advertise bids for the Clinton WWTP Secondary Clarifier Replacement project once the design documents are complete.

Mr. Caljean made a motion to advertise bids for the Clinton WWTP Secondary Clarifier Replacement project. The motion was seconded by Mr. Brady. All Board Members voted unanimously to approve. Motion carried.

Mr. Matechak informed the Board that the current Union Contracts will expire at the end of July. In preparation for the upcoming negotiations, he requested that three (3) board members be appointed to serve on the negotiating committee.

Mr. Larioni made a motion to appoint Mr. Brady, Mr. Chelik and Mr. Ruddy to the Contract Negotiating Committee. The motion was seconded by Mr. Chowanec. All Board Members voted unanimously to approve. Motion carried.


Mr. Matechak reviewed the Summary of Accounts noting that there were five (5) CD's that matured with Edward Jones. These funds were reinvested in two (2) CD's with Edward Jones at interest rates of 4.85% and 4.90% and two (2) additional CDs with PLGIT at interest rates of 5.20% and 5.45% respectively.

Mr. Prusinski made a motion to accept the Executive Director's Report. Mr. Larioni seconded the motion. All Board Members voted unanimously to approve. Motion carried.

7. Reports from Committees: Nothing to report.
8. Old Business: Nothing to report.
9. New Business: Nothing to report.
10. Remarks from Citizens: No remarks.

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11. A Motion to Adjourn was made by Mr. Larioni, seconded by Mr. Prusinski. All Board Members voted unanimously to approve. Motion carried.



Peter Larioni, Secretary